Visitors and Partners/Stakeholders to the school

The Dales School
North Yorkshire

At The Dales School we aim to maintain an ethos of collaboration, aligning with the spirit of 'Working Together to Safeguard Children' and young people.

By entering our school premises, all visiting adults agree to abide by this collaborative agreement which sets out our code of behaviour. Each member of the community, including our pupils, should feel valued and able to share ideas and feelings through open respectful communication and mutual support.

The Dales School operates a Zero Tolerance Policy.

If any visitor or partner/stakeholder behaves in an unacceptable, abusive or threatening manner, they will be required to leave and escorted from the premises immediately.

Behaviour which the Governing Body would regard as unacceptable includes:

- Physical abuse, threatening, oppressive or aggressive behaviour towards other adults, staff or children
- Use of offensive language and inappropriately raised voice or shouting, towards other adults, staff or children, in person or on the telephone or any other form of communication
- Entering the school site under the influence of alcohol or drugs
- Smoking/vaping anywhere on the school site
- Failure to follow policy especially where safeguarding or safety is compromised.

The Governing Body always expects all communication between visiting adults and our school's staff/contracted professional suppliers/the Governing Body to be conducted in a polite and respectful manner.

Visiting adults to the school are requested**:**

- Not to attend if they have had an episode of diarrhoea or vomiting within the last 48hrs; or have any other infectious diseases and to consider the vulnerability of our pupils and wellbeing of our staff when considering coming onto site if unwell.
- To report to reception on arrival. Where relevant proof of identification (ID) will be asked for.
- To read the induction sheet, found in the pocket of their visitor badge which includes instruction on housekeeping and health and safety requirements.
- Required to read (and sign) safeguarding information on arrival.

Contractors

- Where appropriate, contractors should phone the school before arrival to arrange a safe and convenient time to visit the school. Wherever possible this will be out of school hours. It may be necessary for contractors to be accompanied by a member of staff in some areas of the school. Wherever possible, staff will be notified of contractor visits via the daily flyer, the school calendar or briefings/meetings.

- Contractors must sign into school via the signing in book in the school office, complete an Authorisation to work on site form (ATW) and provide risk assessments for works they are planning to undertake.